

REFLECTION QUESTIONS FOR IMPROVEMENT WORKSHEET



Use this worksheet to have a discussion with your team about improving one strategy or program in your efforts.

Instructions

Choose one strategy or program to consider. With members of your team, lead a discussion on the following questions.

- 1. Why did you originally include this focus area or program in your programming plan?**
- 2. Who do you gather information from about this program? This can be formal (e.g., pre/post surveys, focus groups, interviews) or informal (e.g., debriefs, feedback).**
- 3. How do you currently sort through/organize the information you collect?**
- 4. How do you currently use the information you collect? When?**
- 5. How do you check your findings against your programming plan? When? Who is involved?**
- 6. Why is it important to consider evaluation for this program/focus area?**
- 7. What are the main challenges you face in using data to make improvements?**